

**STATE OF HAWAII**  
**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

'04 MAY 28 A7:2

TO: Chief Procurement Officer

STATE PROCUREMENT OFF  
STATE OF HAWAII

FROM: DAGS/CSD  
 (Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Total Maintenance Services for Portable Extinguishers, Fire Hose Cabinets and Standpipe Systems, at Various Schools on Oahu, Group II, DAGS / CSD

Name of Vendor:  
Address:

Cost:

Term of Contract: From: 7/1/04

To: ~~7/1/05~~  
*June 30, 2005*  
*6/1/04 may*

Prior Exemption Ref. No. (if applicable)

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The contractor is unable to provide SPO with a certificate of liability insurance that includes all three clauses. Other vendors are able to provide us with the needed wording so the problem lies with National Fire. There is only a short lead time to solicit another contract and award in a timely manner. The contract must have a start date of 7/1/04 in order for the needed services to continue.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Contact other contractors to determine if they are willing to perform services for a twelve month period. Fax small purchase quotes to each vendor along with the Special Provisions.

A description of the agency's internal controls and approval requirements for the exempted procurement:

We will be soliciting by small purchase procedures.  
Richard Yasunaga will oversee and approve the contractor.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Richard Yasunaga	Energy Coordinator
James Richardson	DAGS CSD Administrator
Francis Cheung	Engineering Program Manager

Direct questions to: Richard Yasunaga

Phone Number: 831-7929

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes ☒ No ☐

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE,  
TRUE AND CORRECT.**

Russ P. Sait 6/4/04  
Department Head Date

[Signature] MAY 26 2004  
Department Head or Designee Date  
Title (If other than Department Head)

Chief Procurement Officer's Comments:

This exemption is for the solicitation process only, Chapter 103D-310 shall still apply. may 6/8/04

Please ensure adherence to applicable administrative requirements.

☒ APPROVED

☐ DISAPPROVED

cc: Administrator,  
State Procurement Office

[Signature] 6/8/04  
Chief Procurement Officer Date

Provide for twelve months of total maintenance services for portable extinguishers, fire hose cabinets and standpipe systems at various schools on Oahu, Group II.

**Address:**

**Cost:** To be determined

Fax Number:

◆ ◆

Chief Procurement Officer  
Office/Agency State Procurement Office  
Address 1151 Punchbowl Street, Rm 416  
Honolulu, Hawaii 96813